

# CABINET and ASSEMBLY FORWARD PLAN

June 2024 Edition

Publication Date: 17 May 2024

#### THE FORWARD PLAN

## **Explanatory note:**

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at <a href="https://modgov.lbbd.gov.uk/Internet/mgListPlans.aspx?RPId=669&RD=0">https://modgov.uk/Internet/mgListPlans.aspx?RPId=669&RD=0</a>.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

## **Key Decisions**

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution);
- (ii) Those that involve 'significant' spending or savings;
- (iii) Those that have a significant effect on the community.

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

#### Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- · the decision-making body or person;

• the date when the decision is due to be made;

# Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Head of Governance & Electoral Services, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (email: <a href="mailto:democraticservices@lbbd.gov.uk">democraticservices@lbbd.gov.uk</a>)

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <a href="https://modgov.lbbd.gov.uk/Internet/ieDocHome.aspx?Categories=-14062">https://modgov.lbbd.gov.uk/Internet/ieDocHome.aspx?Categories=-14062</a> and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2024/25:

Edition	Publication date
June 2024 Edition	17 May 2024
July 2024 Edition	17 June 2024
August 2024 Edition	19 July 2024
September 2024 Edition	16 August 2024
October 2024 Edition	16 September 2024
November 2024 Edition	14 October 2024
December 2024 Edition	11 November 2024
January 2025 Edition	17 December 2024
February 2025 Edition	17 January 2025
March 2025 Edition	17 February 2025
April 2025 Edition	17 March 2025
May 2025 Edition	16 April 2025
June 2025 Edition	16 May 2025

## **Confidential or Exempt Information**

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Head of Governance & Electoral Services, Ground Floor, Town Hall, 1 Town Square, Barking IG11 7LU (email: <a href="mailto:democraticservices@lbbd.gov.uk">democraticservices@lbbd.gov.uk</a>).

### Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting by clicking <a href="https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0">https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=180&Year=0</a> (for items to be considered by the Cabinet) and <a href="https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=179&Year=0">https://modgov.lbbd.gov.uk/Internet/ieListMeetings.aspx?Cld=179&Year=0</a> (for items to be considered by the Assembly).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is to be private)	Relevant Lead Contact
Cabinet: 18.6.24	School Place Planning and Capital Investment Update: Community,: Financial  The Cabinet will be provided with an update on demand for school places, new school provision / expansion projects and the latest funding issues and asked to approve appropriate proposals.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Andrew Carr, Group Manager, School Investment (Tel: 020 8227 2254) (andrew.carr@lbbd.gov.uk)
Cabinet: 18.6.24	Treasury Management Annual Report 2023/24: Framework  The Cabinet will be asked to recommend the Assembly to approve the Council's Treasury Management Annual Report for 2023/24, including the actual Prudential and Treasury Indicators.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
Cabinet: 18.6.24	Revenue and Capital Outturn for the 2023/24 Financial Year: Financial  The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2023/24 and, if necessary, any appropriate in-year budget adjustments.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core) (nurul.alom@lbbd.gov.uk)

Cabinet: 18.6.24	Social Value in Procurement - Impact Report 2023/24 [Annual Item]  The Cabinet will be presented with an update on the impact of Social Value in respect of the Council's procurement and commissioning arrangements during 2023/24 following the introduction of the new policy and toolkit in October 2020.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Faye Elliott, Social Value Coordinator (faye.elliott@lbbd.gov.uk)
Cabinet: 18.6.24	Debt Management Performance 2023/24 (Quarter 4)  The Cabinet will be presented with a report on debt management performance for the latest quarterly period.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)
Cabinet: 18.6.24	B&D Reside Business Plan 2024-2027 : Community,: Financial  The Cabinet will be asked to approve the Barking and Dagenham Reside Business Plan 2024-2027.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information.	Rebecca Ellsmore, Strategic Head of Place and Development, IG (rebecca.ellsmore@lbbd.gov.uk)
Cabinet: 18.6.24	B&D Trading Partnership Business Plan 2024-2027 : Community,: Financial  The Cabinet will be asked to approve the Barking and Dagenham Trading Partnership Business Plan for 2024-2027.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information.	Sarah Ryan, Corporate Investment and Contract Manager (sarah.ryan@lbbd.gov.uk)

Cabinet: 18.6.24	Be First Business Plan 2024-2027 : Community,: Financial	Part Exempt The report /	Rebecca Ellsmore, Strategic Head of Place and Development, IG
	<ul> <li>The Cabinet will be asked to approve the Be First Business Plan 2024-2027.</li> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>	appendices may contain commercially confidential information.	(rebecca.ellsmore@lbbd.gov.uk)
Cabinet: 18.6.24	Redevelopment of Trocoll House, Wakering Road, Barking - Revised Terms: Financial  In March 2021, the Cabinet agreed to the entering into of an agreement for a long headlease relating to the redevelopment of the Trocoll House site.  The Agreement was entered into and demolition at the site is complete. The Cabinet will be provided with an update on the project and be asked to approve revised terms for the development to proceed.  • Wards Directly Affected: Northbury • Additional documents to be considered alongside report:	Part Exempt The report/appendi ces may contain commercially confidential information	David Harley, Interim Development Director, Be First (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)
Cabinet: 18.6.24	B&D School Improvement Partnership Business Plan 2024-2027: Community,: Financial  The Cabinet will be asked to approve the BDSIP Business Plan for 2024-2027.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information	Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)

Cabinet: 18.6.24	Recommissioning of Healthy Weight Services: Community,: Financial  The Cabinet will be asked to approve proposals relating to the commissioning of Healthy Weight Services via a contract with an organisation with expertise in developing innovative healthy weight initiatives and engaging with communities, which would support local residents to achieve healthy weight by testing out interventions and evaluating different models of prevention, culminating in the production of a sustainable, system wide, all-age, 'Healthy Weight Action Plan' for the Borough.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Philip Williams, Interim Head of Commissioing, Children's Care & Support  (philip.williams@lbbd.gov.uk)
Cabinet: 18.6.24	Procurement of Homecare Service  The Cabinet will be asked to approve proposals relating to the re-tendering of the Homecare Service, with the intention of lead providers delivering a locality-based model.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Zainab Jalil, Head of Adults' Commissioining (zainab.jalil@lbbd.gov.uk)
Cabinet: 18.6.24	Contract for Print, Hybrid Mail and Digital and Transformation Services  The Cabinet will be asked to approve proposals relating to the procurement of a new contract for the provision of Print, Hybrid Mail and Digital and Transformation Services.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Carly Bucknell, Commercial Support Officer, James Twiss, Digital Print and Mail Product Owner  (carly.bucknell@lbbd.gov.uk), (james.twiss@lbbd.gov.uk)

Cabinet: 18.6.24	Procurement of Parking and Traffic Enforcement Camera Services	Open	Tina Brooks, Head of Parking
1010121	The Cabinet will be asked to approve proposals relating to the procurement of parking and traffic enforcement services, including the provision and maintenance of CCTV cameras.		(tina.brooks@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 18.6.24	Private Sector Housing Licensing Schemes 2024-29: Community  The Cabinet will be asked to approve two new property licensing schemes for private rented homes in Barking & Dagenham: a replacement selective licensing scheme for single-family homes and an additional House in Multiple Occupation (HMO) scheme for smaller shared homes exempt from mandatory licensing. These schemes aim to raise standards in the private rented sector and ensure safe, decent housing for all renters in the borough.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: Selective Licensing Designation 1 – Final Proposal Selective Licensing Designation 2 – Final Proposal Selective Licensing Designation 3 – Final Proposal Additional HMO Licensing Designation – Final Proposal Compliance Award Guidance and Process – Final Proposal Licensing Schemes Objectives & Targets – Final Proposal Summary of Supporting Data for Licensing Schemes – Final Proposal Draft Selective Licensing Designations 1-3 confirmations – Public Notice Draft Additional HMO Licensing Designation confirmation – Public Notice Property Licensing Consultation 2024 Proposal & Evidence Report Proposed Council Response to Consultation Representations Equality Impact Assessment	Open	Julia Kanji, Head of Regulatory Services (julia.kanji@lbbd.gov.uk)

Cabinet: 18.6.24	East London Joint Waste Plan Regulation 18 Consultation: Framework  The four Boroughs of Barking and Dagenham, Havering, Newham, and Redbridge, which make up the East London Waste Authority area, are working collaboratively to prepare a new East London Joint Waste Plan (ELJWP), covering issues such as strategic planning of waste sites and planning policy, to replace the 2012 East London Joint Waste Development Plan Document.  The Cabinet will be asked to approve the Regulation 18 ELJWP for public consultation.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Rebecca Ellsmore, Strategic Head of Place and Development, IG, Bronte Smith, Principal Policy Manager  (rebecca.ellsmore@lbbd.gov.uk), (bronte.smith@lbbd.gov.uk)
Cabinet: 18.6.24	Contracts for Street Lighting Maintenance Services  The Cabinet will be asked to approve proposals relating to a short-term direct award contract and the procurement of a long-term contract for the provision of reactive and planned street lighting maintenance services.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nick Davies, Specialist Services Manager (Tel: 07773 090029) (nick.davies@lbbd.gov.uk)
Cabinet: 18.6.24	Contracts for Highway Maintenance Services  The Cabinet will be asked to approve proposals relating to a short-term direct award contract and the procurement of a long-term contract for the provision of reactive and planned highway maintenance services.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nick Davies, Specialist Services Manager (Tel: 07773 090029) (nick.davies@lbbd.gov.uk)

Cabinet: 16.7.24	Corporate Plan 2023-2026 - Outcomes Framework Performance Report Q3 and Q4 2023/24	Open	Richard Caton, Head of Strategy & Performance
	The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly periods.		(richard.caton@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 16.7.24	B&D Energy Business Plan 2024-2027 : Community,: Financial  The Cabinet will be asked to approve the B&D Energy Business Plan 2024-2027.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information.	Neil Pearce, Head of Sustainability & Climate Change (Tel: 020 8227 5733) (neil.pearce@lbbd.gov.uk)
Cabinet: 16.7.24	Medium Term Financial Strategy and Reserves Policy Update: Financial The Cabinet will be presented with an update on the Council's MTFS for 2024/25 to 2026/27 and will be asked to approve any necessary budget adjustments.   Wards Directly Affected: Not Applicable Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), Jo Moore, Interim Strategic Director, Resources (nurul.alom@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)
Cabinet: 16.7.24	Culture and Heritage Strategy: Community,: Financial  The Cabinet will be asked to approve a new, combined Culture and Heritage Strategy for the Borough.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: Equality Impact Assessment	Open	Ann Marie Pena, Head of Culture (AnnMarie.Pena@lbbd.gov.uk)

Cabinet: 16.7.24	Planning Obligation Supplementary Planning Document: Framework  The Planning Obligations Supplementary Planning Document (SPD) provides detailed guidance to the community, developers and planning officers on the Council's approach to Section 106 planning obligations alongside the Community Infrastructure Levy. This SPD will be a material consideration in the determination of planning applications.  The Cabinet will be asked to recommend its adoption by the Assembly.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jen Belford, Planning Policy Manager, Be First  (jen.beresford@befirst.london)
Cabinet: 16.7.24	Adoption of Barking and Dagenham 2037 Local Plan: Framework  The draft Barking and Dagenham Local Plan 2037 sets the housing and planning vision for the Borough up to 2037. Once adopted, it will be given its full weight in the planning application decision making process and, as part of the Development Plan for the area, it will be the starting point for determination of these applications.  The Cabinet will be asked to recommend the Assembly to adopt the final Local Plan 2037.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jen Belford, Planning Policy Manager, Be First  (jen.beresford@befirst.london)
Cabinet: 16.7.24	Council Tax Support Scheme 2025/26: Community,: Financial  The Cabinet will be asked to consider options relating to the local Council Tax Support Scheme for 2025/26 and approve arrangements for consultation, prior to a formal decision on the Scheme for 2025/26 being taken later in the year.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: Equality Impact Assessment	Open	Donna Radley, Head of Welfare (donna.radley@lbbd.gov.uk)

Cabinet: 16.7.24	London Borough of Barking and Dagenham Productivity Plan : Community	Open	Richard Caton, Head of Strategy & Performance
	As part of the Local Government Finance Settlement, the Department for Levelling Up, Housing and Communities (DLUHC) announced that councils must produce and publish productivity plans setting out how they will improve service performance and reduce wasteful expenditure to ensure value for money.		(richard.caton@lbbd.gov.uk)
	The Cabinet will be asked to approve the LBBD Productivity Plan ahead of its submission to DLUHC.		
	Wards Directly Affected: All Wards		
	Additional documents to be considered alongside report:		
Assembly: 24.7.24	Treasury Management Annual Report 2023/24: Framework  The Assembly will be recommended to approve the Council's Treasury Management Annual Report for 2023/24, including the actual Prudential and Treasury Indicators.  • Wards Directly Affected: Not Applicable	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
	Additional documents to be considered alongside report:		
Assembly: 24.7.24	Planning Obligation Supplementary Planning Document: Framework  The Assembly will be recommended to approve the Planning Obligations Supplementary Planning Document (SPD) which will provide detailed guidance to the community, developers and planning officers on the Council's approach to Section 106 planning obligations alongside the Community Infrastructure Levy, and shall be a material consideration in the determination of planning applications.	Open	Jen Belford, Planning Policy Manager, Be First (jen.beresford@befirst.london)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		

Assembly: 24.7.24	Adoption of Barking and Dagenham 2037 Local Plan: Framework  The Assembly will be recommended to adopt the Barking and Dagenham Local Plan 2037, which sets the housing and planning vision for the Borough up to 2037 and, once adopted, will give full weight in the planning application decision making process.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Jen Belford, Planning Policy Manager, Be First (jen.beresford@befirst.london)
Cabinet: 17.9.24	Revenue Budget Monitoring 2024/25 (Period 4, July 2024) and Q1 Capital Programme Update: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core) (nurul.alom@lbbd.gov.uk)
Cabinet: 17.9.24	Debt Management Performance 2024/25 (Quarter 1)  The Cabinet will be presented with a report on debt management performance for the latest quarterly period.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)
Cabinet: 15.10.24	Revenue Budget Monitoring 2024/25 (Period 5, August 2024): Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core) (nurul.alom@lbbd.gov.uk)

Cabinet: 15.10.24	Be First Projects 2024/25 - Progress Report : Financial  The Cabinet will be presented with an update on current projects within the Be First Business Plan for 2024/25 and, if necessary, asked to agree proposed revisions to project parameters and/or funding issues.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information	Tim Porter, Delivery Director, Be First, James Coulstock, Interim Strategic Director, Inclusive Growth (tim.porter@lbbd.gov.uk), (james.coulstock2@lbbd.gov.uk)
Cabinet: 12.11.24	Revenue Budget Monitoring 2024/25 (Period 6, September 2024): Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core) (nurul.alom@lbbd.gov.uk)
Cabinet: 12.11.24	Budget Strategy 2025/26 to 2027/28 All Issue Categories  The Cabinet will be presented with a progress report on the budget setting process for 2025/26 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), Jo Moore, Interim Strategic Director, Resources (nurul.alom@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)
Cabinet: 12.11.24	Annual Education Performance Review 2023/24  The Cabinet will be presented with a summary of school and educational performance for the 2023/24 academic year together with an update on the Education and Participation Strategy and priorities for the coming year.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Natasha Cock, Education Strategy, Comm. & Intel. Lead (Tel: 020 8227 2463) (natasha.cock@lbbd.gov.uk)

Cabinet: 12.11.24	Treasury Management and Investment and Acquisition Strategies 2024/25 Mid-Year Review: Financial  The Cabinet will be presented with a mid-year review of the Council's treasury management activities and Investment and Acquisition Strategy for 2024/25, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the strategies.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), David Dickinson, Investment Manager (Tel: 020 8227 2722) (nurul.alom@lbbd.gov.uk), (david.dickinson@lbbd.gov.uk)
Assembly: 20.11.24	Adoption and Corporate Parenting Annual Reports 2023/24  The Assembly will be presented with the Council's Adoption and Corporate Parenting Annual Reports for 2023/24.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	April Bald, Operational Director, Children's Care and Support, Joanne Tarbutt, Head of Service, Corporate Parenting & Permanence (Tel: 0208 227 5807) (april.bald@lbbd.gov.uk), (joanne.tarbutt@lbbd.gov.uk)
Assembly: 20.11.24	Treasury Management and Investment and Acquisition Strategies 2024/25 Mid-Year Review: Financial  The Assembly will be presented with a mid-year review of the Council's treasury management activities and Investment and Acquisition Strategy for 2024/25, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to approve any appropriate amendments to the strategies.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), David Dickinson, Investment Manager (Tel: 020 8227 2722) (nurul.alom@lbbd.gov.uk), (david.dickinson@lbbd.gov.uk)

Cabinet: 10.12.24	Revenue Budget Monitoring 2024/25 (Period 7, October 2024) and Q2 Capital Programme Update : Financial	Open	Nurul Alom, Finance Manager (Core)
	The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.		(nurul.alom@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 10.12.24	Debt Management Performance 2024/25 (Quarter 2)	Open	Stuart Kirby, Revenues Manager
	The Cabinet will be presented with a report on debt management performance for the latest quarterly period.		(stuart.kirby@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 10.12.24	School Place Planning and Capital Investment Update : Community,: Financial	Open	Andrew Carr, Group Manager, School Investment (Tel: 020 8227 2254)
	The Cabinet will be provided with an update on demand for school places, new school provision / expansion projects and the latest funding issues and asked to approve appropriate proposals.		(andrew.carr@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 21.1.25	Corporate Plan 2023-2026 - Outcomes Framework Performance Report Q1 and Q2 2024/25	Open	Richard Caton, Head of Strategy & Performance
	The Cabinet will be presented with an update on the 54 corporate performance framework outcome measures for the latest quarterly periods.		(richard.caton@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report:</li> </ul>		

Cabinet: 21.1.25	Revenue Budget Monitoring 2024/25 (Period 8, November 2024) : Financial	Open	Nurul Alom, Finance Manager (Core)
	The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.		(nurul.alom@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 21.1.25	Dedicated Schools Budget and School Funding Formula 2025/26: Community,: Financial  The Cabinet will be provided with an update on the school funding position and asked to approve the Dedicated Schools Budget (DSB) strategy and the local school funding formula for 2025/26.	Open	Amar Barot, Head of Finance (People Services), Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (amar.barot@lbbd.gov.uk), (jane.hargreaves@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Cabinet: 21.1.25	Council Tax Support Scheme 2025/26 : Community,: Financial  The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2025/26.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Donna Radley, Head of Welfare  (donna.radley@lbbd.gov.uk)
Cabinet: 21.1.25	Calculation and Setting of the Council Tax Base 2025/26  The Cabinet will be asked to agree the Council Tax Base for 2025/26, as part of the process for setting the annual level of Council Tax.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), Yinka Ehinfun, Interim Chief Accountant (nurul.alom@lbbd.gov.uk), (Yinka.Ehinfun@lbbd.gov.uk)

Cabinet: 21.1.25	HRA Budget and Rent Setting for 2025/26 and 30-Year Business Plan: Community,: Financial  The Cabinet will be asked to consider the Housing Revenue Account (HRA) budget and rent levels for Council properties for 2025/26 and also to approve the rolling 30-year HRA Business Plan setting out how the Council intends to fund its stock investment, estate regeneration and new build plans.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Alex Essilfie-Bondzie, Interim Head of Finance (MTFS and Budgetary Control), Thomas Hart, Head of Home Ownership & Business Improvement (Tel: 020 8227 5726) (Alex.Essilfie-Bondzie@lbbd.gov.uk), (thomas.hart@lbbd.gov.uk)
Assembly: 29.1.25	Council Tax Support Scheme 2025/26 : Community,: Financial  The Assembly will be asked to adopt the Council Tax Support Scheme for 2025/26.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Donna Radley, Head of Welfare (donna.radley@lbbd.gov.uk)
Assembly: 29.1.25	BAD Youth Forum Annual Report 2024 [Annual Item]  The Assembly will receive a presentation on the work and achievements of the Barking and Dagenham (BAD) Youth Forum and the Young Mayor during 2024.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Erik Stein, Head of Participation, Opportunity and Wellbeing (Tel: 020 8227 3163) (Erik.Stein@lbbd.gov.uk)
Cabinet: 17.2.25	Revenue Budget Monitoring 2024/25 (Period 9, December 2024): Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core)  (nurul.alom@lbbd.gov.uk)

Cabinet: 17.2.25	Fees and Charges 2025/26: Community,: Financial [Annual Item]  The Cabinet will be asked to consider and approve the proposed fees and charges for Council services for 2025/26.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Alex Essilfie-Bondzie, Interim Head of Finance (MTFS and Budgetary Control), Sandra Pillinger, Group Accountant  (Alex.Essilfie-Bondzie@lbbd.gov.uk), (sandra.pillinger@lbbd.gov.uk)
Cabinet: 17.2.25	Budget Framework 2025/26 and Medium Term Financial Strategy 2025/26 - 2027/28 : Framework [Annual Item]  The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of: - the revised Revenue Estimates for 2024/25; - the base Revenue Estimates for 2025/26; - the level of Council Tax for 2025/26; - the Capital Programme for 2025/26 to 2027/28; - the Medium Term Financial Strategy for 2025/26 to 2027/28  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), Jo Moore, Interim Strategic Director, Resources (nurul.alom@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)
Cabinet: 17.2.25	Treasury Management Strategy Statement 2025/26 and Capital Strategy 2025/26 to 2027/28: Framework [Annual Item]  The Cabinet will be asked to recommend the Assembly to approve the annual Treasury Management Strategy Statement for 2025/26 and the Capital Strategy 2025/26 to 2027/28, including the Council's Prudential Indicators.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	David Dickinson, Investment Manager, Jo Moore, Interim Strategic Director, Resources (Tel: 020 8227 2722), (david.dickinson@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)

Cabinet: 17.2.25	Pay Policy Statement 2025/26 [Annual Item]  The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2025/26, in line with the requirements of the Localism Act 2011.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Iain Marshall, HRIS & Change Manager, Fiona Taylor, Chief Executive (Tel: 020 8227 2951) (iain.marshall@lbbd.gov.uk), (fiona.taylor@lbbd.gov.uk)
Assembly: 26.2.25	Budget Framework 2025/26 and Medium Term Financial Strategy 2025/26 - 2027/28 : Framework [Annual Item]  The Assembly will be asked to approve the following: - the revised Revenue Estimates for 2024/25; - the base Revenue Estimates for 2025/26; - the level of Council Tax for 2025/26; - the Capital Programme for 2025/26 to 2027/28; - the Medium Term Financial Strategy for 2025/26 to 2027/28  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core), Jo Moore, Interim Strategic Director, Resources (nurul.alom@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)
Assembly: 26.2.25	Treasury Management Strategy Statement 2025/26 and Capital Strategy 2025/26 to 2027/28: Framework [Annual Item]  The Assembly will be asked to approve the annual Treasury Management Strategy Statement for 2025/26 and the Capital Strategy 2025/26 to 2027/28, including the Council's Prudential Indicators.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	David Dickinson, Investment Manager, Jo Moore, Interim Strategic Director, Resources (Tel: 020 8227 2722), (david.dickinson@lbbd.gov.uk), (jo.moore@lbbd.gov.uk)

Assembly: 26.2.25	Pay Policy Statement 2025/26 [Annual Item]  The Assembly will be recommended to approve the Council's Pay Policy Statement for 2025/26, in line with the requirements of the Localism Act 2011.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Iain Marshall, HRIS & Change Manager, Fiona Taylor, Chief Executive (Tel: 020 8227 2951) (iain.marshall@lbbd.gov.uk), (fiona.taylor@lbbd.gov.uk)
Cabinet: 18.3.25	Revenue Budget Monitoring 2024/25 (Period 10, January 2025) and Q3 Capital Programme Update: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2024/25 and, if necessary, consider proposals for in-year adjustments aimed at achieving an accurate and balanced budget position at the year end.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core)  (nurul.alom@lbbd.gov.uk)
Cabinet: 18.3.25	Debt Management Performance 2024/25 (Quarter 3)  The Cabinet will be presented with a report on debt management performance for the latest quarterly period.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)
Cabinet: 18.3.25	Be First Business Plan 2025-2028 : Community,: Financial  The Cabinet will be asked to approve the Be First Business Plan for 2025-2028.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Part Exempt The report / appendices may contain commercially confidential information	Rebecca Ellsmore, Strategic Head of Place and Development, IG (rebecca.ellsmore@lbbd.gov.uk)

Cabinet: 18.3.25	B&D Energy Business Plan 2025-2028 : Community,: Financial	Part Exempt The report /	Neil Pearce, Head of Sustainability & Climate Change
	The Cabinet will be asked to approve the B&D Energy Business Plan for 2025-2028.	appendices may contain	(Tel: 020 8227 5733) (neil.pearce@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>	commercially confidential information	
Cabinet: 18.3.25	B&D Reside Business Plan 2025-2028 : Community,: Financial	Part Exempt The report /	Rebecca Ellsmore, Strategic Head of Place and Development, IG
	The Cabinet will be asked to approve the B&D Reside Business Plan for 2025-2028.	appendices may contain commercially	(rebecca.ellsmore@lbbd.gov.uk)
	<ul><li>Wards Directly Affected: All Wards</li><li>Additional documents to be considered alongside report:</li></ul>	confidential information	
Cabinet: 18.3.25	B&D Trading Partnership Business Plan 2025-2028 : Community,: Financial	Part Exempt The report /	Sarah Ryan, Corporate Investment and Contract Manager
	The Cabinet will be asked to approve the B&D Trading Partnership Business Plan for 2025-2028.	appendices may contain commercially confidential	(sarah.ryan@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>	information	
Cabinet: 18.3.25	B&D School Improvement Partnership Business Plan 2025-2028 : Community,: Financial	Part Exempt The report / appendices	Sarah Ryan, Corporate Investment and Contract Manager
	The Cabinet will be asked to endorse the BDSIP Business Plan for 2025-2028.	may contain commercially confidential	(sarah.ryan@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>	information	

Assembly: 14.5.25	Appointments to the Political Structure and Other Bodies 2025/26  The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2025/26 municipal year.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Alan Dawson, Head of Governance & Electoral Services (Tel: 020 8227 2348) (alan.dawson@lbbd.gov.uk)
Assembly: 14.5.25	Members' Allowances Scheme 2025/26 : Financial  The Assembly will be asked to approve the Members' Allowances Scheme for the 2025/26 municipal year.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Alan Dawson, Head of Governance & Electoral Services, Fiona Taylor, Chief Executive (Tel: 020 8227 2348), (Tel: 020 8227 2951) (alan.dawson@lbbd.gov.uk), (fiona.taylor@lbbd.gov.uk)
Assembly: 14.5.25	Children's Care and Support Self-Evaluation 2024  The Assembly will receive a summary and presentation on the Council's annual Children's Care and Support Self-Evaluation, highlighting the key messages and outcomes.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Chris Bush, Commissioning Director, Care and Support (Tel: 020 8227 3188) (christopher.bush@lbbd.gov.uk)
Cabinet: 17.6.25	Debt Management Performance 2024/25 (Quarter 4)  The Cabinet will be presented with a report on debt management performance for the latest quarterly period.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Stuart Kirby, Revenues Manager (stuart.kirby@lbbd.gov.uk)

Cabinet: 17.6.25	School Place Planning and Capital Investment Update: Community,: Financial  The Cabinet will be provided with an update on demand for school places, new school provision / expansion projects and the latest funding issues and asked to approve appropriate proposals.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Andrew Carr, Group Manager, School Investment (Tel: 020 8227 2254) (andrew.carr@lbbd.gov.uk)
Cabinet: 17.6.25	Treasury Management Annual Report 2024/25  The Cabinet will be asked to recommend the Assembly to approve the Council's Treasury Management Annual Report for 2024/25, including the actual Prudential and Treasury Indicators.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
Cabinet: 17.6.25	Revenue and Capital Outturn for the 2024/25 Financial Year : Financial [Annual Item]  The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2024/25 and, if necessary, any appropriate in-year budget adjustments.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report:	Open	Nurul Alom, Finance Manager (Core)  (nurul.alom@lbbd.gov.uk)
Cabinet: 17.6.25	Social Value in Procurement - Impact Report 2024/25 [Annual Item]  The Cabinet will be presented with an update on the impact of Social Value in respect of the Council's procurement and commissioning arrangements during 2024/25 following the introduction of the new policy and toolkit in October 2020.  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report:	Open	Faye Elliott, Social Value Coordinator (faye.elliott@lbbd.gov.uk)

Cabinet: Not before 30.6.25	Corporate Plan 2023-2026 - Outcomes Framework Performance Report Q3 and Q4 2024/25	Open	Richard Caton, Head of Strategy & Performance
00.0.20	The Cabinet will be presented with an update on the 54 corporate performance framework outcome measures for the latest quarterly periods.		(richard.caton@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report:</li> </ul>		
Assembly: Not before 30.6.25	Treasury Management Annual Report 2024/25  The Assembly will be recommended to approve the Council's Treasury Management Annual Report for 2024/25, including the actual Prudential and Treasury Indicators.	Open	David Dickinson, Investment Manager (Tel: 020 8227 2722) (david.dickinson@lbbd.gov.uk)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report:</li> </ul>		

## **Membership of Decision-making Bodies**

#### Cabinet:

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership & Engagement

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Growth & Core Services

Councillor Sade Bright, Cabinet Member for Employment, Skills & Aspiration

Councillor Cameron Geddes, Cabinet Member for Regeneration & Economic Development

Councillor Syed Ghani, Cabinet Member for Enforcement & Community Safety

Councillor Kashif Haroon, Cabinet Member for Public Realm & Climate Change

Councillor Jane Jones. Cabinet Member for Children's Social Care & Disabilities

Councillor Elizabeth Kangethe, Cabinet Member for Educational Attainment & School Improvement

Councillor Maureen Worby, Cabinet Member for Adult Social Care & Health Integration

Councillor John Dulwich, Deputy Cabinet Member for Performance & Data Insight

# Assembly:

All 51 elected members of the Council